



CTK Year 6/7 Transition Programme 2027

Date	Details
Early March	A welcome letter is sent to families along with a provisional timeline for the transition programme for 2027. Parents encouraged to use our dedicated email for any queries: transition@christtheking-school.com
Mid March	Our Transition Team will attend a KS2-3 teachers' event to support the transition of children with Special Educational Needs and Disabilities (SEND) on their journey into high school.
Early April	A card is sent home to wish our Year 6 pupils and their family a restful Easter, plus key transition dates for the summer term will be highlighted.
Summer term	We will begin the process of receiving data from Year 6 primary teachers and SENDCo's for our new intake of Year 7 pupils so we can collate information about the pupils who will be joining us at CTK to assist the transition process.
End of April	We will host a Meet the Team / Parents' Coffee Morning at CTK for our new Year 7 parents/ guardians/carers only. This is an opportunity to discuss your child's move to CTK, to answer any queries and to provide an opportunity to inform us of information about their child that they feel we should know.
Early May	We will complete follow up phone calls to primaries to discuss data and add additional information about our new pupils where necessary including friendship groups, interests and individual needs.
Late May	Pupils will start to be grouped into their form classes according to friendship groups, feeder school information and parent/child requests. Those joining us from a school on their own, or from outside the area will be placed into form group 7T together so they can form new friendships to support each other in their new school.
Early June	A welcome email will be sent out to indicate the start of our CTK Year 6/7 Transition Programme for parents and pupils. Key dates regarding important events will be shared with parents/pupils and a payment plan will be provided if required for our residential trip to Barnstondale in October.
Early June	Information regarding our New Year 7 Intake Evening will be sent out to our families.
	TRANSITION PROGRAMME BEGINS <i>See overleaf</i>

Date	Details
Mid June	Parents will be sent a link to access the Frequently Asked Questions videos/powerpoint presentations with voiceovers that describe/explain: Introductory video Expectations for school uniform and PE kit Homework and travelling to school How our new pupils will find their way around school and an outline of our school day Our school timetable and break lunch Our policies on personal belongings/responsibilities How parents can communicate with school.
Mid June	An application for a free travel pass for pupils that live more than 3 miles from CTK is sent out and Parentpay login details so parents can access our online payment facility for school meals, and trips etc.
10 June	We host our <i>New Year 7 Parents' Information Evening and Meet the Form Tutor Event</i> for pupils AND <u>parents/carers/guardians</u> . Whittakers will be in attendance to take orders for uniform and PE kit. We will signpost parents and pupils again to the transition section on our school website.
Mid June	A letter is sent out with important details for our Transition Day on Thursday 24th June
24 June (provisional date set by Sefton)	<i>Year 6/7 Transition Day</i> for pupils only. On the confirmed date, all of our new pupils will join us at CTK to experience a taster day following a typical timetable for a Year 7 pupil, followed by our CTK Tie Ceremony to allocate pupils to their new House for school events (Harry Potter style!) Pupils will bring home a bag containing our Transition Booklet with a pack of letters/forms/info sheets and a book as our welcome gift that our new families can read to help guide and advise them through the process of the move from primary to secondary school.
End of June	A link is sent out to book onto the exclusive CTK Year 6/7 Transition Summer Camp. A link to contact ILS to hire a locker is also provided.
5th July	Miss Summers, our SENDCo Mrs Panah, and our Learning Mentor Mrs White, will host an <i>Enhanced Transition Event</i> for pupils who are particularly anxious about the move to high school. Parents can accompany their child on an additional visit after school so we can reassure our new families, and explain the support on offer at CTK.
Early July	Our CTK Learning Mentors Mrs White and Mr Oliver will start to make contact with parents of pupils identified as requiring additional support through our enhanced transition programme.
Mid July	A set of padlets will be sent out to introduce the Transition Team, the Special Educational and Disabilities (SEND) team, the Senior Leadership Team (SLT) and our new families can find out more about the staff and subject areas of English, Maths, Science, Religious Education, Physical Education, Modern Foreign Languages, History, Geography, Computing, Design Technology and Creative Arts (Drama, Art and Music).
Mid July	We will provide our new pupils and parents with the first fun transition task and the first personal challenge to prepare for the move to CTK.
Late July	We will provide our new pupils and parents with the second fun transition task and personal challenge to prepare for the move to CTK. Update on bus times and school timings. A reminder will be sent to access the online consent form for internet use and to gain emergency contacts.
Late July	A pack with a summer literacy challenge will be sent out for children to do as an optional activity to prepare for secondary school. We will also provide our new pupils and parents with the third and fourth tasks and personal challenges to prepare for the move to CTK.
Early August	A letter outlining further details and payments for our residential trip to Barnstondale in Wirral will be sent home to parents and payment plan to spread the cost.
	<i>See overleaf</i>

Date	Details
Mid August	A letter outlining further details regarding our Summer Camp at CTK will be sent home to parents. We will also provide our new pupils and parents with the fifth task and personal challenge to prepare for the move to CTK.
Late August	A letter outlining the details regarding our New Year 7 pupils induction day at CTK and the first 'official' day of term will be sent home to parents. We will also provide our new pupils and parents with the sixth and seventh tasks linked to the 'GO Big' book and the sixth and seventh personal challenges to prepare for the move to CTK.
24-27 August (provisional dates)	Summer Camp will be hosted at CTK over four days. Our new pupils will take part in fun activities for a few hours each day, become familiar with our school facilities, meet key staff and make new friends.
Late August	We will remind our new parents and pupils of any details/information/instructions regarding the start of term when their child becomes an official Year 7 pupil at CTK. Information regarding use of public transport will be sent home.
Early September	We will encourage parents and pupils to use the transition@christtheking-school.com email address for any last minute queries. Reminder of arrangements for Day 1 (Thursday 2 September 2027) when school will be open to Year 7 pupils ONLY for their first day at CTK.
Early September	Reminder of arrangements for Day 2 (Friday 3rd September 2027) – Year 7 pupils will spend the morning with their form tutor, will have their fingerprint recorded for our cashless catering system, will complete a guided tour of the school and will receive their timetable. We hope all of our new intake will be really excited to become an 'official' pupil at CTK with the support and guidance from all staff.
First Term Year 7	Regular updates for parents via email will be sent out by Miss Summers on how our new pupils are settling in. Feedback will be collated from parents and pupils regarding our Year 6/7 Transition Programme and any suggestions/improvements/changes will be made where required to enhance our offer further. Referrals to Learning Mentors will be made for pupils who may require extra support to settle in A team building session for the whole year group will be hosted A one night residential trip to Barnstondale Centre in the Wirral - Thursday 21st to Friday 22nd October 2027. We will host a Welcome Mass for pupils and parents before Christmas organised by our Director of RE, Mr Smith A Meet the Form Tutor Evening will also take place before Christmas for parents and tutors to discuss how well our new pupils are settling in to CTK Christmas celebrations – Elf Hunt, Christmas Quiz, Rewards Assembly and much more!