



# CHRIST THE KING CATHOLIC HIGH SCHOOL AND SIXTH FORM CENTRE

## Plagiarism

Plagiarism happens when a student submits a piece of work to be marked that contains any text / image / idea that is not their own, and this Student has not indicated this to the marker.

A student will be accused of plagiarism if they do any of the following things:

- 1. Copy directly from a text (copying word for word)**
- 2. Copying and pasting texts / figures / images / diagrams from the internet**
- 3. Copying an idea**
- 4. Paraphrasing from a text that is not their own (changing the odd word, but essentially the idea and content is still the same)**
- 5. Copying from the work of another student**

If you are using the ideas / texts / images / figures or diagrams from any source, the student must indicate the use of this to the marker (usually in a bibliography). References must be made to anything that may be considered as not their own in any piece of work submitted. When submitting controlled assessments, students sign to say that the work is their own and this is an official document that the exam boards use.

You need to be aware that Exam Boards will routinely disqualify candidates suspected of plagiarism. They use software that will rapidly compare your submitted work with all sources on the internet. It will instantly highlight a sentence, section or quotation that is identical to, or largely similar to an internet source. If the passage has not been recognised / referenced in an appropriate way they effectively decide that you have cheated and will disqualify you. Everything you produce must be your own or referenced back to the source it came from. If in doubt consult subject teachers for specific advice.

Students must now sign below to indicate that they have understood what constitutes as plagiarism. After signing this document any case of plagiarism will be dealt with according to the exam board's regulations of Malpractice.

If you are in breach of these regulations, the exam board has the right to cancel any work submitted to them by the student (even work submitted to other exam boards). In extreme circumstances (this has happened before) your whole qualification and that with other exam boards will be cancelled.

I understand the meaning of plagiarism

Print name \_\_\_\_\_

Form \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_