



CHRIST THE KING CATHOLIC HIGH SCHOOL AND SIXTH FORM CENTRE

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J Lancaster BEd (Hons)
Headteacher



Dear Parent/Guardian

We are pleased to inform you that we have a school app that you can download for free. This can be found on the School App tab on our website which must be accessed from your mobile device.

Just click on School App and select either Apple or Google Play as appropriate, click **Get/Install** and then **Open**. Apple users will need to scroll through the pages until you see **Get Started**. When prompted, please insert the following information:

Username: parent Password: ctkh (then click **Login**)

Please make sure you complete the Register Form the first time you log into the app. You will need to provide an electronic signature by signing directly onto the screen using your fingertip. Then click 'Submit'.

Instructions for iPhone Users

When you download the app for the first time it will ask the following questions:

Offline Caching, Location and Enable Push Notifications

1. It may display **Offline Caching** - please select **Yes**.
2. **Allow access to your location**. This is a standard Apple request. We by no means know or have access to anyone's location but you need to select **Always Allow** in order to receive push notifications from the school.
3. The next message is to **Enable push notifications**. This is important that you select **NOTIFY ME**.
4. The last message will say "The school would like to send you Notifications" - please press **Allow**.

You must then go your device's 'Settings' tab and select **General**. If your device displays 'Device Management' you need to tap this and select '**PARENT APPS Inc**' and then click '**Trust App**'.

Information for Android Users

On some Android handsets the app requests permission to access the device's contacts and photos. This permission is required to access the location, contact and photo **FUNCTION** and not the actual contacts or stored photos on the device. Access to the contact function is needed in order to share the app via text message, Whatsapp or email, as the app then needs to access the contact function to allow it to be shared. Access to the photos function is needed should you need to upload and return any documents to the school that require a signature.

/The app ...

The app provides instant access to term dates, events, newsletters, booking forms, links to the school website, absence form and many more features.

We will also be using the app to send out push notifications. These are messages that are sent directly to all those parents who have downloaded the app. As push notifications are free for us to send, this will soon replace our text messaging service.

Neither the school nor ParentApps have access to anyone's personal information and it is purely a permission that is needed in order for the app to function properly on an Android device. These permissions are now becoming more common with many Android apps and the Amazon app, used by millions, requests these same permissions and a lot more.

If anyone has any questions then please feel free to contact the school or ParentApps at info@parentapps.co.uk

Yours faithfully

A handwritten signature in black ink that reads "J Lancaster". The signature is written in a cursive style with a large initial 'J'.

J Lancaster
HEADTEACHER