

Information for parents/employers

The planned careers programme at CTK starts in Year 7 by looking at how the workplace is changing and ends in Year 11/13 with opportunities to explore future options and to discuss careers choices with professionals within the field.

The main aim of the programme is to empower young people with the skills and knowledge that will enable them to make the transition from school to further learning and/or employment.

If you are able to contribute to the programme in any way please contact Ms A Ray to discuss this.

raya@christtheking-school.com

01704 565121

Year 7	The Changing World of Work – Exploring how the workplace and jobs are changing
Year 8	Education Matters – Looking at the importance of education in terms of career progression. Considering the value of taking part in extra-curricular activities Networking – How to use social media correctly to improve employment chances and how to make sure it is not harming employment prospects
Year 9	Europe and Beyond – Exploring how the increase in globalisation means there are employment opportunities throughout Europe and beyond Making the Right Choices – Who can give good advice about options, how you can make the right choices The Options Booklet – Guidance through the options booklet, explaining the pathways and what the courses involve Careers Carousel – Meeting and talking to six professionals from a range of careers. Spending 10 minutes with each one, hearing about their career and asking them questions.
Year 10	Employability Skills – The Local Labour Market/STEM – Explore the labour market in Southport and Merseyside, look at how it is changing and where the opportunities might be. A focus on STEM industries as businesses are facing a skills shortage so opportunities will grow Your personal profile – Developing a personal profile in preparation for employment applications. Advice and guidance on how to stand out in the jobs market Employment law – a look at main employment law such as Equality legislation, Working Time Directive and Minimum Wage. Careers Carousel - Meeting and talking to six professionals from a range of careers. Spending 10 minutes with each one, hearing about their career and asking them questions.
Year 11	CVs/Letters of Application/Cover Letters – How to develop each of these application methods enabling making it to shortlist.

	<p>Post 16 Applications – Advice and guidance about the post 16 learning and training opportunities and time to explore the options.</p> <p>Is university for me? Earn while you learn – Explore options for continuing education to university, how to find the right course etc. Explore the options of not going to university focusing mainly on apprenticeships as an alternative</p> <p>Career Planning – Self assessment of employability skills and exploring ways to develop them. Beginning the process of career planning</p> <p>Local Labour Market – Explore the local labour market and the changing nature of job opportunities and skills requirements</p>
Year 12	<p>CV Update/Cover letter/Applications – Updating and improving CVs, writing a cover letter, reasons and tips for tailoring applications</p> <p>Career Planning – Update career plan, focus on how to use social media to network and gain employment</p> <p>Your Future Programme – Workshop focussing on and exploring the alternatives to university</p> <p>Practice Interviews – Take part in a practice interview with a local employer and receive feedback about your CV and your interview performance</p> <p>Meet the Professionals – Meeting and talking to six selected professionals from a range of careers. Spending 10 minutes with each one, hearing about their career and asking them questions..</p>
Year 13	<p>Employment trends – exploring the changing job market, looking at areas of growth and decline. Identifying how skills can be transferable.</p> <p>Small interest groups working with Mrs Cleary eg apprenticeships</p>