

## Careers and Employment Information, Advice and Guidance Programme at Christ the King School and Sixth Form Centre 2018-19

Year 7	<b>The Changing World of Work</b> – Exploring how the workplace and jobs are changing
Year 8	<b>Education Matters</b> – Looking at the importance of education in terms of career progression. Considering the value of taking part in extra-curricular activities <b>Networking</b> – How to use social media correctly to improve employment chances and how to make sure it is not harming your employment prospects
Year 9	<b>Europe and Beyond</b> – Exploring how the increase in globalisation means there are employment opportunities throughout Europe and beyond <b>Making the Right Choices</b> – Who can give good advice about options, how you can make the right choices for you <b>The Options Booklet</b> – Guidance through the options booklet, explaining the pathways and what the courses involve <b>Careers Carousel</b> - You will select six professionals from a range of careers. You will then spend 10 minutes with each one, hearing about their career and asking them questions.
Year 10	<b>Employability Skills</b> – <b>The Local Labour Market/STEM</b> – Explore the labour market in Southport and Merseyside, look at how it is changing and where the opportunities might be. A focus on STEM industries as businesses are facing a skills shortage so opportunities will grow <b>Your personal profile</b> – Developing your personal profile in preparation for employment applications. Advice and guidance on how to stand out in the jobs market <b>Employment law</b> – a look at main employment law such as Equality legislation, Working Time Directive and Minimum Wage. <b>Careers Carousel</b> - You will select six professionals from a range of careers. You will then spend 10 minutes with each one, hearing about their career and asking them questions
Year 11	<b>CVs/Letters of Application/Cover Letters</b> – How to develop each of these application methods and ensure that yours makes it to the shortlist. <b>Post 16 Applications</b> – Advice and guidance about the post 16 learning and training opportunities and time to explore the options. <b>Is university for me? Earn while you learn</b> – Explore options for continuing education to university, how to find the right course etc. Explore the options of not going to university focusing mainly on apprenticeships <b>Career Planning</b> – Self assessment of employability skills and exploring ways to develop them. Begin the process of career planning
Year 12	<b>CV Update/Cover letter/Applications</b> – Updating and improving CVs, writing a cover letter, reasons and tips for tailoring applications <b>Career Planning</b> – Update career plan, focus on how to use social media to your advantage

	<p><b>Your Future Programme</b> – Workshop focussing on and exploring the alternatives to university</p> <p><b>Practice Interviews</b> – You will take part in a practice interview with a local employer and receive feedback about your CV and your interview performance</p> <p><b>Meet the Professionals</b> – You will select six professionals from a range of careers. You will then spend 15 minutes with each one, hearing about their career and asking them questions.</p>
Year 13	<p><b>Employment trends</b> – exploring the changing job market, looking at areas of growth and decline. Identifying how skills can be transferable.</p> <p><b>Small interest groups</b> working with Mrs Cleary eg apprenticeships</p>